

## 3-2-1 Ride Pittsburgh Donation Form Instructions

Please encourage donors to make their donations online via your personal web page – they will receive immediate acknowledgement, you won't have to fill out this form AND it will lessen staff time spent on data entry!

This form is to be used for donations received as cash or check only. Do not include those who've pledged and not yet paid or made donations online.

- 1. Complete the form (as legibly as possible!) including:
  - a. **Team name**, if applicable.
  - b. **First name, last name, phone and mailing address of the registered participant**. Please complete for one participant per form. If you would like to credit multiple participants on a team, please use the Team Donation form found on the website under Help>FAQs.
  - c. Payment type: cash or check. If check, please include check number for each donation.
  - d. **Complete donor information** for each donation received. If we do not have complete donor information we will be unable to issue a donor receipt, which is necessary if the donor wishes to claim their gift as a tax deduction.
- 2. Checks should be made payable to: **The Woiner Foundation**. Please do not hold checks for longer than 2 weeks as a courtesy to donors.
- 3. Once you are ready to turn in your donations, calculate the total dollars being paid by cash and check and complete the total fields at the bottom right of the form.
- 4. Completed forms and donations can be mailed to: The Woiner Foundation, P.O. Box 15439, Pittsburgh, PA 15237. **DO NOT MAIL CASH!** You can turn in cash donations at packet pickup or on event day OR you can deposit the cash into your checking account and send a personal check from your account.
- 5. You will receive an e-mail(s) when your donations are entered into our system if you have provided us with an email address. Your personal fundraising page should then reflect these donations and your new fundraising total!

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Team Name:						BENEFIT FOR	
Participant's First Name:			321 RIDE	W		R FOUNDATIO	
Participant's Last Name			PITTSBURGH, PA RIDE TO END MELANOMA & PANCHEATIC CANGER	THEWOINE	Donat	CANCER tions are tax de	eductible
Phone:				THE WOINE FOUNDATION		EIN #46-14502	202
Mailing Address:	Street/F	PO Box:			State:	Zip:	
Reach	a \$20	0 fundraising goal – 9	ways in 9 days to get pe	ople to contribut	eHere is a	simple plan	
Day 1 Make your own contribution\$10 Day 4 Ask 3 friends\$10/each Day 2 Ask your spouse/partner\$10 Day 5 Ask 3 co-workers\$10/each Day 3 Ask 3 relatives\$10/each Day 6 Ask 3 neighbors\$10/each Day 7 Ask 3 people from your church/temple\$10/each Day 8 Ask 3 local merchants you frequent\$10/each Day 9 CELEBRATE!YOU DID IT!\$200  Please Print Legibly OR Save this file to your computer and type the information directly into the fields.							
Donor Name		Mailing Address, City, State, Zip		Phone	Donation Amt	Payment cash or check	t Method check number
1.					7	☐ Cash	CHOCK HAITISCI
						☐ Check ☐ Cash	
2.						Check	
3.						☐ Cash☐ Check	
4.						☐ Cash ☐ Check	
5.						☐ Cash ☐ Check	
6.						☐ Cash	
						☐ Check☐ Cash	
7.						Check	
8.						☐ Cash ☐ Check	
9.						☐ Cash ☐ Check	
10.						☐ Cash ☐ Check	
11.						Cash Check	
12.						☐ Cash ☐ Check	
13.						☐ Cash	
						☐ Check ☐ Cash	
14.						Check	

Please make checks payable to: The Woiner Foundation Completed forms and donations may be mailed to: The Woiner Foundation, P.O. Box 15439, Pittsburgh, PA 15237 (DO NOT MAIL CASH!)

Deposit any cash into your checking account and send a personal check from your account.

For Questions: 844.321.RIDE or jessica@321ride.org

Cash Total: \$
Check Total: \$
TOTALS: \$