

Registration and Sign-up for a Team KISS Online Fundraising Campaign

Step 1: Use the link provided to begin the registration process and be on your way to creating an online fundraising campaign through FSR's website: <https://stopsarcoidosis.rallybound.org/Account/Register>

Step 2: Enter your information and click "Next".

Step 3: Team options

1. Select your team options:
 - a. Fundraise without a team, click "Solo".
 - b. To join an existing team, select "Join Team".
 - i. Search for the team you'd like to join by typing the team name or clicking "see list" and selecting the team name.
 - c. To create a team, click "Create Team".
 - i. Type your team name.
 - ii. Enter a fundraising goal for your team to collectively raise.
 - iii. Click "Create Team".

Step 4: Detailed information

1. Enter your own personal fundraising goal.
2. If applicable, read the waiver, and select "Agree to waiver".
3. Select "Continue".

Step 5: Customize your page

1. Follow the step by step 'Getting Started' instructions which will include creating the following:
 - a. Your personal URL which is a direct link to your fundraising page.
 - b. Upload your personal image from your computer or import an image from Facebook or Twitter
 - c. Choose to one of the following options based on how you plan to use your fundraising site, 'Join an Existing Team', 'Start a new Team' or 'Stay Solo'
 - d. Personalize your page! Click 'Personalize Your Page' to bring you to your Team KISS HQ. On your HQ landing page you will need to customize the following information to make your fundraising site impactful!
 - i. Find the 'Edit My' box on the right of the HQ page.
 - ii. Click 'Message' to create a page title, and personalize your welcome message that is the featured text on your home page.
 - iii. Click the 'Photo' button to upload a profile photo for your page.
 - iv. The 'URL' button will populate your unique fundraising page's URL to share with your network!
 - v. Click 'Goal' to update your fundraising goal, when individuals donate to your page, your total amount raised will automatically update!
 - e. Add media to your page by clicking the blue '+' button on the HQ page.
 - i. You will then be given the following media options to add:
 1. YouTube Video
 2. Vimeo Video
 3. Image

Step 6: Begin sharing your personal fundraising campaign URL with your friends and family!